

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE  
AUTHORITY, HELD ON THE 6<sup>TH</sup> DAY OF DECEMBER 2010, 7:00 P.M., COUNTY  
ADMINISTRATION CONFERENCE ROOM, MONTGOMERY COUNTY GOVERNMENT  
CENTER, CHRISTIANSBURG, VIRGINIA:**

<b>PRESENT:</b>	Gary Creed	-Chair
	James Politis	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	Annette Perkins	-Member
	John Muffo	-Member
	William Brown	-Member
	Doug Marrs	-Member
	Robert C. Fronk	-PSA Director
	Linda Pendleton	-Secretary to PSA Board
	Craig Meadows	-County Administrator
	Marty McMahon	-County Attorney
	Malvin Wells	-Planning Commission

**CALL TO ORDER**

Chair Creed called the meeting to order and determined that a quorum was present.

**PUBLIC ADDRESS SESSION**

There were no comments from the public.

**CONSENT AGENDA**

On a motion by William Brown, seconded by James Politis, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda dated December 6, 2010.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
James Politis		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

**APPROVAL OF MINUTES  
DATED OCTOBER 4, 2010**

On a motion by William Brown, seconded by James Politis, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated October 4, 2010.

## **REFINANCING CURRENT PSA DEBT**

The Director discussed a memorandum from Courtney E. Rogers concerning the status of refinancing of the Series 2008 bonds and new money.

## **FINANCIAL REPORT**

The financial report for period ending November 30, 2010 was presented for review and discussion.

## **DIRECTOR'S REPORT**

The Director's Report included the following items:

1. Monthly Activities Report  
The November 2010 report was presented for review.
2. Water Break in the Christiansburg/Elliston System  
On November 5, 2010, the PSA was notified of a water main break along Route 460 on Christiansburg Mountain. A split had developed in the 10-inch diameter water main that was initially repaired using a repair clamp. The repair clamp failed to stop the leak, the section of pipe with the split was cut out and replaced. It appears that about 750,000 gallons of water may have been lost due to the water main break.
3. Christiansburg Water and Sewer Agreements  
All original water and sewer agreements between the Town of Christiansburg, Montgomery County and PSA expired in January or February 2008. The agreements were extended with an expiration date of January 16, 2011 in order to resolve the Joinder Study with the Blacksburg-Christiansburg-VPI Water Authority.  
A meeting was held on October 15, 2010 with PSA Board Members, Town Council Members and various staff to review the draft agreements. Direction was provided staff to finalize the agreements and then set up another meeting of the entire group for review.  
Town and PSA staff held several additional meetings and seem to have resolved the outstanding issues. The draft agreements are currently being finalized in preparation of a meeting of the full group in December 2010.
4. Plum Creek Sewage Pump Station  
On November 18, 2010, the PSA experienced a pump failure at the Plum Creek Sewage Pump Station. The failed pump was removed from the pump station and sent to our pump repair contractor. The pump repair contractor is working on the pump repairs and expects to return the rebuilt pump to the PSA the week of December 6, 2010. The PSA's standby pump is on site as a precaution.  
The PSA may need to consider converting over to the three-phase power supply and new pumps as soon as practical to address the current pump failure issue.
5. Christiansburg Sanitary Sewer Rate Adjustment  
The PSA was notified on November 2, 2010 that the sanitary sewer rate for fiscal year 2011 from the Town of Christiansburg has decreased from \$4.01 to \$3.65 per thousand gallons (\$0.36/1,000 gal.) effective July 1, 2010.
6. Ironto Water Line Extension Project  
Construction on this project has started as the project plans have been approved and all fees received.
7. RAAP – ATK Water System Improvements  
The PSA was notified that the Virginia Department of Health performed an inspection of the new water treatment plant during the week of November 15, 2010 “with very positive comments received.” This would indicate that the new plant start-up should be occurring soon.

8. Riner UV System Upgrade  
The Director met with representatives of the Department of Environmental Quality and they have agreed to give the PSA until December 2011 to correct the UV system at the Riner STP.
9. Retirement  
The Director announced that Linda Pendleton would be retiring on May 31, 2011.

#### **AUTHORITY MEMBERS' REPORT**

- Member Brown -Inquired as to why there had been so many water breaks on the waterline on McCoy Road. The Director stated that the line was very old and back when it was installed, SDR 26 pipe was used and the entire line needs to be replaced. The PSA standards do not allow SDR 26 pipe.
- Chair Creed -Thanked the Director for his time and effort in working with the Town of Christiansburg personnel to resolve the water and sewer agreements with minimal assistance from PSA/County staff.

#### **INTO CLOSED MEETING** (In at 7:55 p.m.)

On a motion by Annette Perkins, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Closed Meeting for the discussion of the following:

- Section 2.2-3711 (1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body
1. Personnel

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
James Politis		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

#### **OUT OF CLOSED MEETING** (Out at 8:00 p.m.)

On a motion by Doug Marrs, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
James Politis		

Annette Perkins  
William Brown  
Doug Marrs  
Mary Biggs  
Gary Creed

### **CERTIFICATION OF CLOSED MEETING**

On a motion by Mary Biggs, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification resolution applies; and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
James Politis		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

### **ADDITIONAL DISCUSSION**

By concession of the Board, the Director was instructed to develop a new position description which incorporates the duties of the PSA Maintenance Manager and the duties reassigned from the Chief Water/Wastewater Supervisor position description. The Director is to have this new position description evaluated by the Human Resources Director for placement in the classification and pay plan. The Director is to present the final position description during the January 2011 meeting for review and discussion.

### **ADJOURNMENT**

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for January 3, 2011.